ACADEMY VIDEOCONFERENCE MEETING

1. List of attendees.
2. Revision of the second part of the 12 components.
3. General issues.

1. **Attendees:** Carlos Solorio, Enrique Fitch, Luisa Rosas, and Socorro Lomelí.

2. **Review of the 12 components.**

Element 7 – Student.

They are finalizing the report by the established criteria (Gender, Academic origin, Socio-economic profile. Geographical– foreign origin, Academic profile, Conditional, Student number).

One member of the academy of the Mexicali campus will have the task of carrying out an analysis of the needs that exist in regard to our student body and the type of profile we are receiving.

Element 8 - Faculty.

We need to perform a review of the faculty information by campus (Cesar for Mexicali, Enrique for Tijuana, and Socorro for Ensenada) and to conduct the analysis of the information that is obtained from the areas of human resources, identifying the points or criteria to evaluate. Establish full-time coverage in the report: proportion of student/full-time-faculty is 30 to 1, a professor for each program. What areas of improvement are detected and the semester they will take place:

- Faculty profile in line with the program: full-time faculty, associates, and assistants.

- Category of the type of faculty: full-time –faculty, part-time, adjunct, associate. Socorro will request the category document from Carlos González.

- Analyze subjectively our faculty status in regard to teaching and professional experience, and by carrying out coverage per course.

- In regard to the analysis of the institution he/she graduated from (not in-depth).

Element 9 - Support Resources.

Make an evaluation as far as how we are doing with the support resources: educational technology, laboratory of basic area, computer and industrial, library. Use the CACEI (Accreditation Council for the Teaching of Engineering) format as a starting point and which will be evaluated on the August-December semester. Carlos González shall write the statement of the detailed evaluation.

Element 10 - Alumni

Carry out an analysis of the last three years on our alumni status with a tubular report that includes student number, year of graduation, company (company's line of business), graduate studies, and business of their own.

Socorro requests support from Carmen Vazquez so she can send us a matrix similar to that of computer sciences course (Tijuana), and to send the alumni and satisfaction study.

Integrate the information of the Egel/CENEVAL exams (Ensenada-Luisa, Tijuana-Enrique, and Mexicali-Alfredo) to also include it in the analysis.

With this information Carlos Solorio will be asked to write a one-page to two-page report on how we are doing and what he recommends.

Elements 11 and 12: with the information from the other elements we will write the report on:
- Strengths and Areas of Opportunity: In this point identify the strengths and areas of opportunity that were identified as part of the program review.
- Action Plan: Section of areas of opportunity and a section of lines of action that are the result of the actions (School Directors and linked with the 2020 plan).

Advancement verification meeting. Wednesday, June 1 12:00 pm (video conference to be confirmed).